

Quickstart: Businesses - Creating Groups.

investorsincommunity.org



Ordinary people
doing extraordinary things.

Firstly, ensure you are in your business profile. Do this by selecting switch profile and clicking on your business profile.

Then click on the groups in the side bar.

INVESTORS IN COMMUNITY Home Explore About Us

IIC Business

Switch Profile

All volunteering offers: OFF

- jfkldjlkds's Profile
- IIC Business's Profile**
- Personal Profile

Sign Offs

FUNDS GIFTS SKILLED VOLUNTEERING VOLUNTEERING

USER	DONATION	PROJECT	SIGNED OFF BY
<	1	>	

Employee Requests


REJECT ACCEPT

NAME	EMAIL	INFO	ALL
			<input type="checkbox"/>

DASHBOARD STATISTICS MESSAGES PROJECTS EMPLOYEES **GROUPS**

Click create group and then choose which account you want the group to be part of (personal account or a business account) after doing this, click next.

SEARCH GROUPS

 [CREATE GROUP](#) [JOIN PRIVATE GROUP](#)

GROUP NAME	COMMUNITY CREDITS	DONATED	TIME VOLUNTEERED	SKILLED VOLUNTEERING	ITEMS GIFTED	MEMBERS	MEMBER TYPE	GROUP TYPE	ACTIONS
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< 1 >


Choose Account ✕

Choose which profile you want to interact with the group:

Personal Profile

Business profile

--Select--

 [Next](#)


Choose if you want to have individuals or businesses invited to the group then click next.

Choose Account ✕

Who can be a member of your group?

Individuals

Business

 NEXT

Input the group name and description, and select whether its hidden or public then click next.


Add group details ✕


Group Name

Group Description

Visible
Anyone can find this group via the explore groups page.
Anyone can join this group.

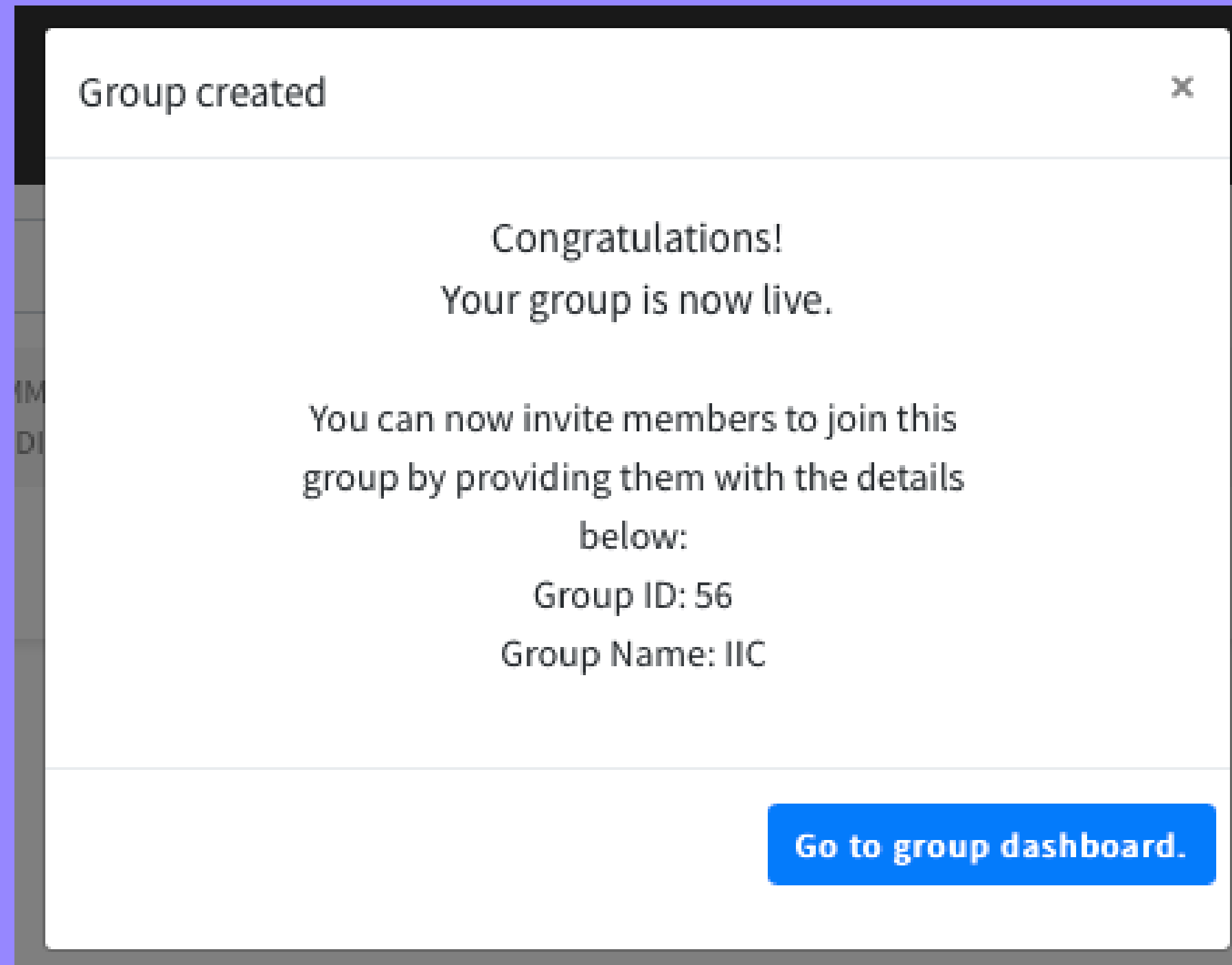
Hidden
This group will not be visible on the explore groups page.
Members can join this group with the Group ID number and
Group Access Code.

 [Learn more about group privacy](#)



Read the difference between the types of groups by clicking on 'learn more about group privacy'

After clicking next your group will be created.



A white notification dialog box with a black border and a close button (X) in the top right corner. The title bar reads "Group created". The main text is centered and reads: "Congratulations! Your group is now live. You can now invite members to join this group by providing them with the details below: Group ID: 56 Group Name: IIC". At the bottom right, there is a blue button with white text that says "Go to group dashboard."

Group created ✕

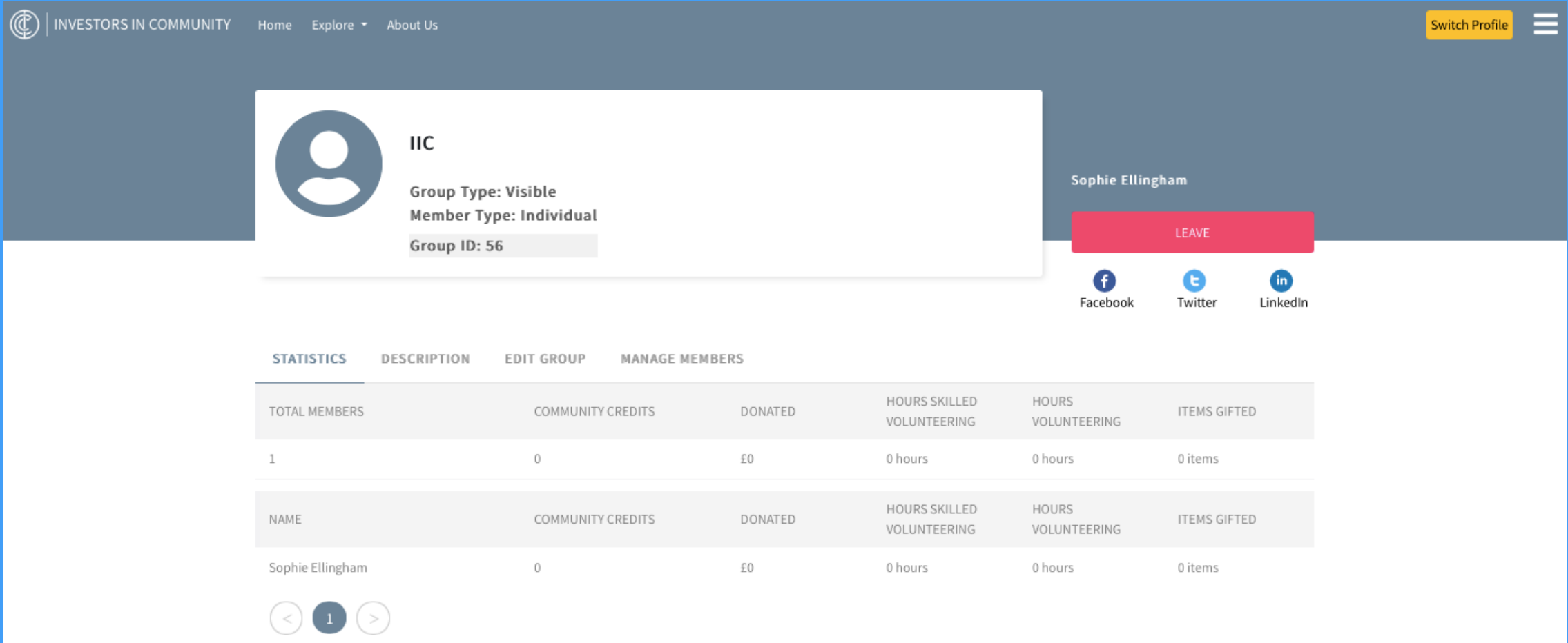
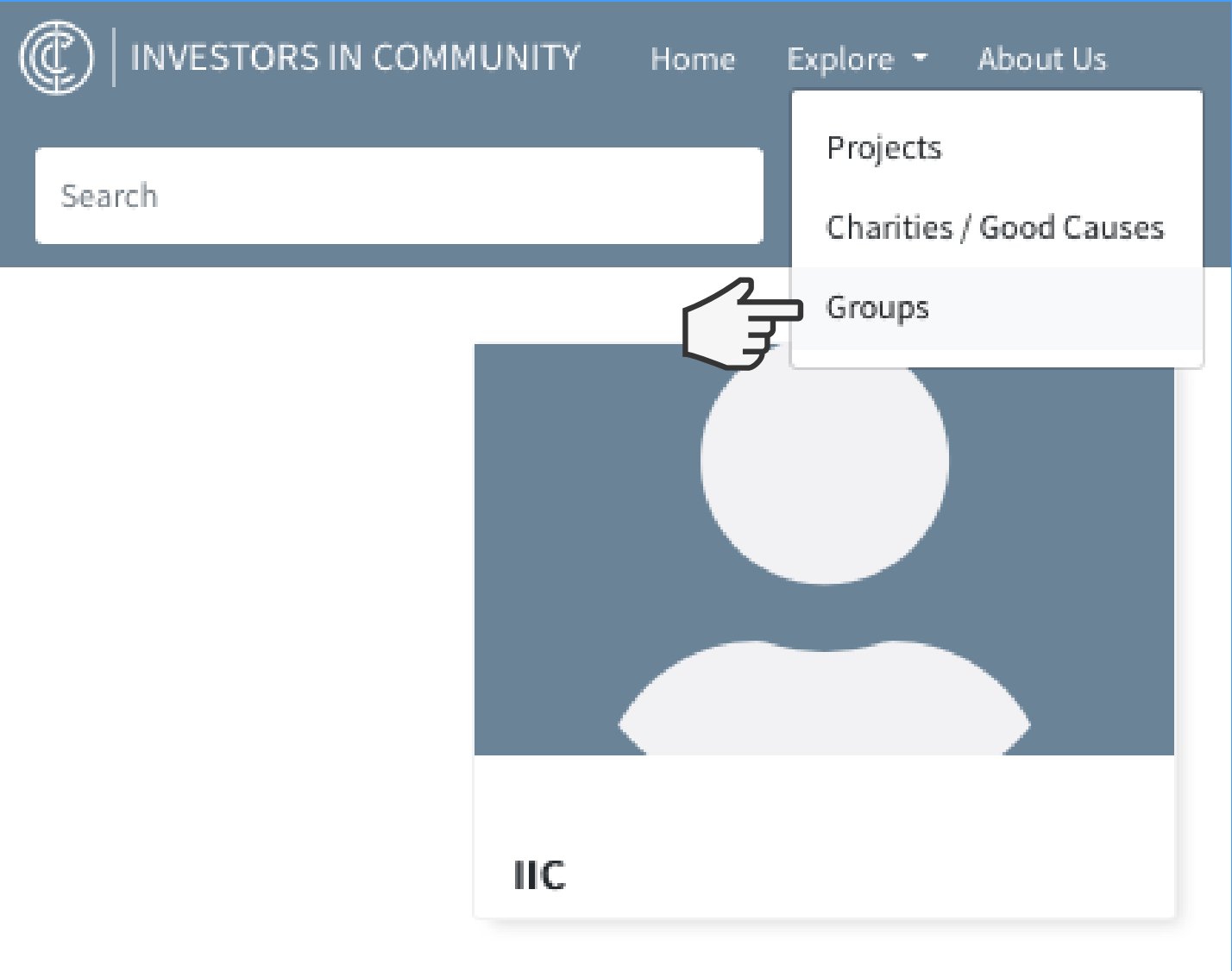
Congratulations!
Your group is now live.

You can now invite members to join this group by providing them with the details below:

Group ID: 56
Group Name: IIC

[Go to group dashboard.](#)

If you chose public, the group will now display in the group section of the 'Explore' tab at the top of your screen. Both groups can be managed from within the 'Groups' tab of the profile it is associated with.



Thanks for reading!

Please get in touch if you have more questions.

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